
Automotive Glazing Apprenticeship with Jay and Rob's Windscreens, Essex

Employer: Jay and Rob's Windscreens
Learning Provider: The Automotive Glazing Academy.

Vacancy Description

Great opportunity to complete an apprenticeship with an expanding local windscreen replacement company.

Working towards a level 2 NVQ qualification, the successful candidate will be trained on the job with assessment and support through the Automotive Glazing Academy.

Apprentice duties will include:

- Loading and unloading glass.
- Assisting with the removal and refitting of windscreens & body glass into vehicles.
- Answering the telephone and learning to use a computer booking system
- Keeping the office and vans in a good safe order
- Stock checking
- Dealing with customers in a friendly and professional manner

Employer Description

Jay and Rob's Windscreens is a small family run business wishing to recruit a keen and motivated person to join our skilled team of technicians. We carry out a varied range of windscreen and glass replacements in all types of vehicles.

Vacancy Location:

Dunmow Road, Takeley, Bishop's Stortford, Essex CM22 6SP

Working Week Mon- Fri 8am - 5pm approx 45 hrs a week

Weekly Wage £ 155

Number of Vacancies 1

Vacancy Reference Number : VAC000790421

Initially a driving licence is not required however it will definitely be a must for a permanent position after training, the candidate will be expected to make their own way to and from the depot in Takeley, we may be able to help with travel costs.

Please note under 18 year olds are not eligible to work more than 40hrs per week.

The current National Minimum Wage (NMW) rate for apprentices is £3.30 per hour.

Key Dates

Closing Date For Applications 25/03/2016

Interview Begin From 25/03/2016

Possible Start Date 30/03/2016

Training

An Automotive Glazing Apprenticeship at level 2 will be achieved the qualification will take a minimum of a year and one day to achieve and you will be trained on all the necessary skills to carry out repairs or replacements of windscreens independently. You will also be trained on current Health and Safety and Functional skills in Maths and English will be delivered if not already achieved.

Skills Required

Previous experience is not necessary, but we are looking for someone who preferably has an interest in vehicles.

Personal Qualities

Positive attitude & motivated to learn and progress into a permanent role.
Polite and respectful to clients and customers.

Reality Check

You must be able to lift and carry glass and heavy objects (you will be trained in the safe handling methods). Most jobs will involve working outside, in an unheated workshop or at heights. The work can be physically demanding at times.

The candidate will have the possibility of a permanent position within our team once all training is completed. There is also an opportunity to learn Window Tinting within our company.

Application details

Please contact Michelle White or Maria Charlton at the Automotive Glazing Academy on 01245 201200.